

HANOVER TOWNSHIP BOARD OF EDUCATION

MINUTES December 14, 2021

I. OPENING

- A. The meeting was called to order by Mrs. Wolsky, Board Secretary at 7:30 p.m. in the Auditorium at Memorial Junior School, 61 Highland Avenue, Whippany, NJ 07981.

Mrs. Wolsky read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on January 8, 2021.

- B. Present: Board Members:
- Mrs. Susan Shannon
 - Mrs. Marcella Wilson
 - Dr. Lynda Wright
 - Mr. Jeffrey Basile
 - Mrs. Kathryn McSorley
 - Mrs. Carol Tognetti
 - Mrs. Patricia Mattia
 - Mr. Stephen Furda, President
- Superintendent Mr. Michael J. Wasko
- Business Administrator/ Mrs. Vanessa M. Wolsky
- Absent: Board Members: Mrs. Gina Marie Winkler

II. SPECIAL PRESENTATIONS – Board Recognitions

Mrs. Wolsky recognized Board President Furda for his achievement in becoming a Master Board Member and presented him with a plaque from the New Jersey School Boards Association in honor of this achievement.

Mr. Salvatore Azzarello, former Board of Education Member, presented Mrs. Tognetti and Mrs. Shannon with plaques on behalf of the Board of Education in recognition of their service on the Board.

III. APPROVAL OF MINUTES

Regular Public Meeting

11/16/21

Motion: Mrs. Mattia

Second: Mrs. Wilson

Approved: Unanimous

IV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

Mrs. Wolsky wished Mrs. Tognetti and Mrs. Shannon well in all their future endeavors and

stated that they would be missed.

Mrs. Wolsky also reported that the cash balance as of November 30, 2021 was \$5,826,974.90. The interest in the General Fund is 252.11 to date and the interest in the HTSACC Fund is \$19.42 to date.

She noted that the Board Reorganization meeting is scheduled for Thursday, January 6 beginning at 7:00 p.m.

V. SUPERINTENDENT'S REPORT

Mr. Wasko said, "I would like to begin my report by extending one last thank you to Board Members Susan Shannon and Carol Tognetti. Thank you for your many years of dedication and service to the Hanover Township Public School District. I have truly enjoyed working with both of you over the years and wish you the best of luck moving forward. Please know you will be missed.

Also, one final congratulations to Steve Furda on his achievement of being recognized by NJ School Boards as a Master Board Member. This is not only an outstanding individual accomplishment, but it is a credit to the entire Hanover Township Board of Education.

I would also like to welcome our newest Board Member Katy McSorley. Tonight is her first official Board Meeting as a new member of our Board."

VI. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT

Mr. Wasserman said, "I would like to begin my report by congratulating all of the Board Members that were honored this evening for their service to the Board and wish them well. Congratulations Mr. Furda on your accomplishment of receiving Master Board Member recognition and Mrs. McSorley on becoming a Board member. Lastly, it has been a pleasure working with Mrs. Tognetti, Mrs. Shannon, throughout their tenure on the Board. Both Mrs. Tognetti and Mrs. Shannon have served as members and Chairs of the Curriculum Committee and I will miss working with them. Their selfless service to the Hanover Township Public Schools and impact within our community will be appreciated forever and never forgotten.

During the January Board Meeting, Mr. Stark, who also serves as our District Testing Coordinator will be providing the Board with a testing report focusing on the Start Strong Assessments. Individual Score reports for the Start Strong Assessment will be sent home to parents via their respective schools. These reports are based on information from children's previous year's standards and have provided teachers with data to focus our teaching practices and assist in maximizing instruction as well as student achievement.

Our Professional Learning Communities continue to be fully operational and regular meetings are taking place. Inclusive to these Professional Learning Communities are Grade Level Team meetings, New Teacher Mentoring meetings, Technology Committee meetings, and the formation of Social Studies Steering Committee. Each one of these PLC's represents dedicated professionals working with the common mission to meet District Goals.

It is hard to believe that 2021 is coming to a close. This has been a challenging year. Despite the obstacles we continue to pull together to work as a team. The dedication of our faculty and staff is commendable and I want to thank our teachers for all that they do day in and day out.

With 2022 on the horizon, I would like to end my report by wishing everyone a Merry Christmas, Happy Holidays and a Healthy New Year.”

VII. COMMITTEE REPORTS

Personnel Committee – Dr. Wright said the Committee met 12/13 and discussed enrollment, transfers of staff, tenure recommendations, staff resignations, recommendations for hire, substitute coverage, student suspensions and HIB reporting, increasing the substitute pay rate scale and township redevelopment. Dr. Wright also thanked Mrs. Tognetti and Mrs. Shannon for their years of service and welcomed Mrs. McSorley to the team.

Curriculum & Instruction Committee – Mrs. Wilson said the Committee discussed the approval of Proximity Learning, the NJDOE ELL three year plan, social studies steering Committee update, Start Strong Assessment reports to be sent to parents in January and upcoming professional development in January and February.

Finance/Transportation/Physical Plant Committee – Mrs. Shannon said the Committee met last night and discussed facilities updates including the completion of the BMS basketball project, substitute custodial services, planning for snow removal and using the assistance of an outside vendor as needed. The Committee also discussed increasing the substitute pay rates, the 22/23 budget process and looking into getting updated enrollment projections.

Public Relations Committee – Mrs. Wilson said the Committee met this evening and discussed items on the agenda including the donation of musical instruments and the upcoming School Board Recognition Month in January. The Committee also discussed the LEAD program and township redevelopment.

Travel/Delegate Report – None

VIII. PUBLIC COMMENTS – (Agenda Items Only) - None

IX. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Kimberly Gibbs	Spanish Teacher	1/29/2022

Motion: Dr. Wright

Second: Mrs. Mattia

Roll Call: 8 yes, 0 no

2. Approve a leave of absence for Employee ID# 4045, effective 11/29/21 to 1/02/22.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

3. Approve a leave of absence for Employee ID# 4130, effective 11/29/21 to 3/1/22.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

4. Approve a leave of absence for Employee ID# 4309, effective 11/29/21 to 2/28/22.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

5. Approve an extension to a leave of absence for Employee ID# 4160, (*currently approved through 1/31/22*) to be effective through 6/30/22.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

6. Appoint Xinia Rodriguez to the position of full time (1.0 FTE), Custodian, Memorial Junior School, at a salary of Step 1, \$42,191 (includes 10% night differential when school is in session), prorated, effective 12/15/21 to 6/30/22, in accordance with the Agreement between the Board and the HTEA.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

7. Appoint Betsy Lapinski to the position of part time (.69 FTE) Special Education Aide, Mountview Road School, at a salary of Step 7, \$15,430, prorated, effective 1/3/22 to 6/30/22, in accordance with the Agreement between the Board of Education and the HTEA.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

8. Appoint Suzanne DiMontova to the position of part time (.50 FTE) Lunch/Recess Aide, Memorial Junior School, at a salary of Step 2, \$8,642, prorated, effective 1/3/22 to 6/30/22, in accordance with the Agreement between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

9. Amend the 2021-2022 employment contract for Elizabeth McCormick, Special Education Aide, Mountview Road School, from the previously approved part time (.69 FTE), to part time (.80 FTE) at a salary of Step 10, \$19,510, effective 1/3/22 to 6/30/22, prorated, in accordance with the Agreement between the Board and the HTEA.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

10. Accept, with regret, the resignation of Crista Vogt from the 2021-2022 extra compensation position of I&RS Committee Team Member at Bee Meadow School, effective 1/14/22, or sooner.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

11. Authorize the following graduate course tuition reimbursement applications for the **2021-2022** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>	<u>Teacher</u>	<u>Credits</u>
Gabriella Bracho	3	Jonathan Nakonechy	6
Marissa Dolch	6	Gina Rogers	3
Jamie Enoch	3	Caitlin Vassoler	3
Sandra Lillo	3	Amanda Young	3
Danielle Martucci	3		

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

12. Amend the hourly wage for the following employees in the HTSACC program, from the previously approved \$12.00/hour to the new NJ state minimum wage requirement of \$13.00/hour, effective January 1, 2021 – June 30, 2021

- Bednarik, Robert – substitute
- Benanti, Grace – substitute
- Buoye, Courtney – substitute
- Damico, Isabella – substitute
- Iuso, Daniela – substitute
- Kierney, Julia – substitute
- Klein, Hannah – substitute
- Leach, Maria – substitute
- Liloia, Alyssa – substitute
- Marcus, Kayla – substitute
- McCoy, John - substitute
- Mondano, Isabel – substitute
- Mullooly, Caitlyn – substitute
- Murphy, Kelly – substitute
- Scalley, Megan – substitute
- Slattery, Allison – substitute
- Slattery, Julia – substitute
- Volker, Alyssa – substitute
- Zarras, Lauren – substitute
- Zazula, Kailyn - substitute

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

13. Approve the following individual(s) for position(s) in the Hanover Township School Age Child Care Program, **contingent on enrollment**, effective December 15, 2021 through June 30, 2022. Final staff appointments will be pending ratio needs based on enrollment of children in the program, as well as the results of a criminal history check as required by applicable law.

Name	Position	Hourly Wage
Sheets, Samantha	Substitute	\$15.00

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

14. Acknowledge the student suspensions as reported by the school principals for the month of November 2021 **Attachment "A"**.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

15. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decisions for the period ending December 10, 2021 **Attachment "B"**.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

16. Accept, with regret, the resignation of Betsy Lapinski, Lunch Recess Aide, Mountview Road School, effective 1/3/22, to accept another position in the district.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

17. Approve the reassignment of Laura Cafaro from the position of full time (1.0 FTE) Elementary (Grade 5) Teacher, Bee Meadow School, to the position of full time (1.0 FTE) Coordinated Services Teacher, Bee Meadow School, effective 1/14/22, or sooner.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

18. Appoint Lauren Mastropiero to the position of full time (1.0 FTE) Elementary (Grade 5) Teacher, Bee Meadow School, at a salary of MA Step 3, \$63,455, prorated, effective 1/14/22, or sooner to 6/30/22, in accordance with the Agreement between the Board and the HTEA.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

19. Approve Aysegal Angulo to work an additional hour per day to provide bus supervision to students with special needs.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

20. Approve Officer Tim Franks, Memorial Junior School's Class III Officer, as a volunteer assistant basketball coach at Memorial Junior School for the 2021-2022 school year.

Motion: Dr. Wright **Second:** Mrs. Mattia **Roll Call:** 8 yes, 0 no

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of November 2021:

<u>School</u>	<u>Date</u>
Bee Meadow School	11/9/21
Mountview Road School	11/10/21
Salem Drive School	11/8/21
Memorial Junior School	11/9/21

Motion: Mrs. Wilson **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of November 2021:

<u>School</u>	<u>Date</u>
Bee Meadow School	11/19/21
Mountview Road School	11/16/21
Salem Drive School	11/30/21
Memorial Junior School	11/18/21

Motion: Mrs. Wilson **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

3. Approve the Director of Special Education’s recommendation for the implementation of an Extended School Year program to meet the needs of our special education students per their IEPs.

The Extended School Year will run during the following dates:

All Programs: 6/27/22-8/5/22*

***Closed 7/4/22 in observance of the July 4th holiday**

Motion: Mrs. Wilson **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

4. Approve contracting with Proximity Learning to provide world language instructional services to Memorial Junior School, effective January 3, 2022 through June 30, 2022 for a total cost of \$35,159.95.

Motion: Mrs. Wilson **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

1. Approve transfers in the 2021-22 budget, **Attachment “C”**.

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

2. Accept the certification of the Business Administrator/Board Secretary that as of 11/30/21, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over

expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

3. Accept the reports of the Secretary A-148, the reconciliation report A-149, for the month ended 11/30/21.

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

4. Certify that as of 11/30/21, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 11/17/21	\$ 3,138.78
Payroll 11/30/21	\$ 897,792.87
Bills & Voids 11/17 – 12/14/21	\$1,033,800.56

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) "D", "E", "F", and "G"**.

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

7. Accept the following funding:

Title I-A 33,704.00 2021-2022
 Title I-A Carry Over 26,312.00

 Title IA 2021-2022 Total \$60,016.00

Title II-A \$17,829.00 2021-2022
 Title II-A Carry Over \$16,514.00

 Title II-A 2021 2022 Total \$34,343.00

Title IV-A \$10,000.00 2021-2022
 Title IV-A Carry Over \$10,000.00

 Title IV-A 2021-2022 \$20,000.00

Motion: Mrs. Shannon **Second:** Mrs. Tognetti **Roll Call:** 8 yes, 0 no

8. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per Attachment(s) "H".

Motion: Mrs. Shannon

Second: Mrs. Tognetti

Roll Call: 8 yes, 0 no

II. TRANSPORTATION

No Items for Board Consideration

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

1. Accept with appreciation the donation of various musical instruments (Selmer flute, Artley flute, Bundy clarinet, Bass guitar, Zildjian cymbals, Pearl bell kit), with a total approximate value of \$400, for Memorial Junior School, from Tami Huckfeldt, of Summit, NJ.

Motion: Mrs. Wilson

Second: Mr. Basile

Approved: Unanimous

2. Adopt the following resolution:

School Board Recognition Month in New Jersey – January 2022

WHEREAS, The New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Hanover Township Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Hanover Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Hanover Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Hanover Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion: Mrs. Wilson

Second: Mr. Basile

Approved: Unanimous

X. PUBLIC COMMENTS

Evan Markensohn, BMS PTA President, introduced the BMS High Five Program for parents and students to recognize BMS staff for amazing things they do every day. Mr. Markensohn recognized Wendy Busby, School Nurse. Alicia Seifert, 4th grade student, recognized Stacey Kohr. Rosie Miskowicz recognized Brianna Mattia. Paul Sperone recognized Lori Prout. Thomas Ferrugio, 6th grade student, recognized Crista Vogt.

Several members of the public expressed their upset with students wearing masks and quarantine policies.

Terri Baird, 180 Parsippany Rd., inquired about updates to the demographic study.

XI. ITEMS FOR DISCUSSION - None

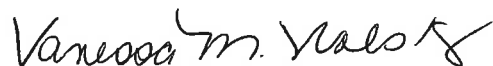
XII. ADJOURNMENT –8:50 p.m.

Motion: Mrs. Tognetti

Second: Mrs. Shannon

Approved: Unanimous

Respectfully submitted,



Vanessa M. Wolsky

School Business Administrator/
Board Secretary