

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – July 20, 2021

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement
 - Flag Salute
 - Roll Call
 - Bre Mat Win Sha Wil Wri Tog Fur
2. **SPECIAL PRESENTATION**
 - HIB Self-Assessment - MA
3. **APPROVAL OF MINUTES**

Regular Public Meeting	6/15/21
Executive Session	6/15/21
4. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
5. **SUPERINTENDENT'S REPORT**
 - Enrollment Update
 - Reopening of Schools Update
6. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
7. **COMMITTEE REPORTS**
 - Personnel
 - Curriculum & Instruction
 - Finance/Transportation/Physical Plant
 - Public Relations
 - *Travel Report*
 - *Delegate Reports*
8. **PUBLIC COMMENTS (Agenda Items Only)**
9. **BOARD ACTIONS**
10. **MOTION TO CONVENE IN EXECUTIVE SESSION**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **ADJOURNMENT**
13. **PRIVATE SESSION**

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept, with regret, the resignation of Kenya Cook, Spanish Teacher, Memorial Junior School, effective 7/1/21, for personal reasons.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

2. Accept, with regret, the resignation of Adam Papa, Maintenance Mechanic, effective 8/16/21, or sooner, for personal reasons.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

3. Accept, with regret, the resignation of Mary Beth Wingerter, Lunch Recess Aide, Salem Drive School, effective 7/1/21, for personal reasons.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

4. Approve a leave of absence for Employee ID# 4287, effective 10/27/21 through 4/29/22.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

5. Approve a leave of absence for Employee ID# 2230, effective 11/24/21 through 6/30/22.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

6. Approve the appointment and salaries of the following administrative staff members effective 7/1/21 to 6/30/22, with payments in accordance with the agreement between the Board of Education and the Hanover Township Administrators Association.:

<u>Staff Member</u>	<u>Position</u>	<u>Salary</u>
Michael Anderson	Principal, Memorial Junior School	\$141,177.00
Carmen Camean	Principal, Mountview Road School	\$131,552.00
Roberto Camean	Principal, Salem Drive School	\$144,560.00
Darrin Stark	Principal, Bee Meadow School	\$140,680.00
Jacob Ziegler	Assistant Principal, Memorial Junior School	\$107,196.00

(ROLL CALL)

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

7. Appoint Lily Yee to the position of full time (1.0 FTE) ESL Teacher, Bee Meadow School, at a salary of BA+15 Step 1, \$60,055, effective 9/1/21 to 6/30/22, in accordance with the Agreement between the Board of Education and the HTEA.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

8. Appoint Michaela Maloney to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Special Education Teacher, Bee Meadow, and Memorial Junior schools, at the BA Step 1 per diem rate of \$288 when school is in session, effective 10/11/21 through 6/22/22, or the last day of school.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

9. Appoint Xinia Rodriguez to the position of full time (1.0 FTE) Custodian (night), Memorial Junior School, at a salary of Step 1, \$42,191 (includes 10% differential when school is in session), prorated, effective 8/16/21 to 12/14/21 (probationary period), in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

10. Approve Patty Leach to the temporary position of part-time substitute summer secretary at Bee Meadow School, at her hourly rate, for 3 hours per day, for a total of 16 days.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

11. Approve Elizabeth Miniero to the temporary position of part-time substitute summer secretary at Bee Meadow School, at her hourly rate, for 3 hours per day, for a total of 5 days.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

12. Approve Jami Verdis to the temporary position of part-time substitute summer secretary at Bee Meadow School, at her hourly rate, for 3 hours per day, for a total of 5 days.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

13. Approve Melissa Stark to the temporary position of part-time substitute summer secretary at Salem Drive School, at her hourly rate, for 3 hours per day, for a total of 12 days.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

14. Approve Corinne Didow to the temporary position of part-time substitute summer secretary at Salem Drive School, at her hourly rate, for 3 hours per day, for a total of 8 days.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

15. Approve Lori Wilczak to the temporary position of part-time substitute summer secretary at Salem Drive School, at her hourly rate, for 3 hours per day, for a total of 2 days.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

16. Approve Elizabeth Gioia, School Nurse, Memorial Junior School, to work up to an additional 5 days during the summer.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

17. Approve Wendy Busby, School Nurse, Bee Meadow School, to work up to an additional 3 days during the summer.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

18. Approve Josephine Ferdinandi, part-time secretary to the school nurse, Bee Meadow School to work up to an additional 8 hours during the summer, to assist the school nurse, at her hourly rate in accordance with the Agreement between the Board and the HTEA.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

19. Approve Christina Vitiello, School Nurse, Mountview Road School, to work up to an additional 3 days during the summer.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

20. Approve Ann Turnbull, part-time secretary to the school nurse, Mountview Road School to work up to an additional 8 hours during the summer, to assist the school nurse, at her hourly rate in accordance with the Agreement between the Board and the HTEA.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

21. Approve Rosanna Mead, School Nurse, Salem Drive School, to work up to an additional 3 days during the summer.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

22. Approve Lori Wilczak, part-time secretary to the school nurse, Salem Drive School to work up to an additional 8 hours during the summer, to assist the school nurse, at her hourly rate in accordance with the Agreement between the Board and the HTEA.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

23. Approve the following staff members to serve as Anti-bullying Specialists for the 2021-2022 school year:

Grace Jacobson -	SDS
Deja Desai/LTS Elaina Benedetto -	MTV
Kristen Dakak -	BMS
Dana Lothian -	MJS
Rebecca Tsihlias -	MJS

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

24. Approve the following staff member to serve as District Anti-bullying Coordinator for the 2021-2022 school year:

Michael Anderson

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

25. Approve **2021-2022** extra-compensation assignments as **Elementary Grade Level Chairs**, with payments in accordance with the Agreement between the Board and the HTEA as follows.

Grade 1 - Jessica Venner

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

26. Acknowledge that there were no student suspensions as reported by the school principals for the month of June 2021.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

27. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent’s decisions for the period ending June 30, 2021, **Attachment “A”**.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of June 2021:

<u>School</u>	<u>Date</u>
Memorial Junior School	6/24/21
Bee Meadow School	6/4/21
Mountview Road School	6/10/21
Salem Drive School	6/16/21

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of June 2021:

<u>School</u>	<u>Date</u>
Memorial Junior School	6/15/21
Bee Meadow School	6/3/21
Mountview Road School	6/7/21
Salem Drive School	6/22/21

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

3. Approve the Director of Special Education's recommendation to contract with Northern Regional Educational Services Commission to provide physical therapy services to Student CST #16-18 during the student's out of district placement's 2021 extended school year program, at a cost not to exceed \$350.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

4. Approve the Director of Special Education's recommendation to contract with Bergen County Special Services to provide behavior support services during the district's 2021 Extended School Year program, at a total cost not to exceed \$7,200.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

5. Approve the Director of Special Education's recommendation for Student CST #11-12 to attend the Lake Drive School in Mountain Lakes for the 2021 Extended School Year at a cost not to exceed \$11,080.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

6. Approve the Director of Special Education's recommendation for Student CST #22-15 to attend Chapel Hill Academy for the 2021-2022 school year at a cost not to exceed \$62,100.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

7. Approve the Director of Special Education's recommendation to contract with Saint Clare's Hospital to provide school clearance evaluations consistent with the district's crisis management procedures for the 2021-2022 school year, at a cost not to exceed \$250 per evaluation.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

8. Approve the Director of Special Education's recommendation to contract with Care Plus New Jersey to provide additional mental health staff and resources during the 2021-2022 school year, at a cost not to exceed \$46,000.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

9. Approve the Director of Special Education's recommendation to contract with Bergen County Special Services to provide educational audiology services to the district's students with hearing impairments during the 2021-2022 school year, at a cost not to exceed \$1,880.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

10. Conduct the first reading of **District Goals** for the **2021-2022** school year (below), and if approved, adopt:

- 1. Successful implementation of the Hanover Township Public Schools Safe Return to School Plan as per the requirements of the New Jersey Department of Education.
- 2. Continue to evaluate and enhance supports provided to students and staff in the areas of social and emotional wellness.
- 3. Continue to evaluate and expand district benchmark and diagnostic capabilities to support student growth and achievement in the content areas of English Language Arts and Mathematics.

Bre Mat Win Sha Wil Wri Tog Fur **Action of the Board**

11. Conduct the first reading of **Board Goals** for the **2021-2022** school year (below), and if approved, adopt:

- 1. Provide the District Administrative Team with the support and resources needed for the development and implementation of the Safe Return to School Plan while following State and Federal mandates and guidelines.
- 2. Work toward NJSBA Board Recertification by engaging in full Board training workshops that include areas such as the use of social media and communication with the community.

Bre Mat Win Sha Wil Wri Tog Fur **Action of the Board**

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

- 1. Approve line item transfers in the 2020-2021 and the 2021-2022 Budget, Attachment “B”.

Bre Mat Win Sha Wil Wri Tog Fur **Action of the Board**

- 2. Authorize the following payments:
 - Payroll 6/24/21 \$ 875,881.12
 - Payroll 6/30/21 \$ 24,053.62
 - Bills & Voids – 6/16-6/30/21 \$ 451,284.56
 - Bills & Voids – 7/1–7/20/21 \$ 792,979.26

Bre Mat Win Sha Wil Wri Tog Fur **Action of the Board**

- 3. Accept the certification of the Business Administrator/Board Secretary that as of 6/30/21 pursuant to N.J.A.C. 6A:23-2.11(c) 3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

(ROLL CALL)

Bre Mat Win Sha Wil Wri Tog Fur **Action of the Board**

4. Accept the reports of the Secretary A-148 and the reconciliation report A-149, for the month ended 6/30/21.

(ROLL CALL)

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

5. Certify that as of 6/30/21, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.10(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

(ROLL CALL)

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

6. Accept the following nonpublic entitlements for 2021-2022:

Nonpublic Security Aid - \$13,125.00
 Nonpublic Technology Aid - \$ 3,150.00
 Nonpublic Textbook Aid - \$ 4,502.00
 Nonpublic Nursing Aid - \$ 8,400.00

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

7. Accept Reimbursement of Nonpublic School Transportation Costs in the amount of \$10,339.00 for 2020-2021

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

8. Accept Extraordinary Aid for the 2020-2021 school year in the amount of \$492,874.00.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

9. Accept the amended/revised IDEA grant funds for the 2021-2022 school year to reflect the adjustments made by the NJDOE. The new amounts are:

Basic Public - \$302,510.00
 Basic Nonpublic - \$ 6,329.00
 Preschool - \$ 18,744.00

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

10. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage at the state approved rate, as per Attachment(s) "C", "D", and "E".

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

11. Approve contracting with Sharon Shulman with Hands-On Tech, LLC, for the 2021-2022 school year to handle the scheduling needs, support, and staff training as they pertain to PowerSchool, as a cost not to exceed \$7,500.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

12. Authorize entering into a Consulting Service Agreement with Educational Consortium for Telecommunications Savings for Emergency Connectivity Fund services.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the purchase of a 24 passenger Thomas van for a total cost of \$67,293.62 with pricing through the Educational Services Commission of NJ Bus Bid 20/21-33.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

2. Authorize entering into a Contract, Software License & Hosting Agreement with Transfinder Corporation for a total Year 1 cost of \$18,035.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

III. PHYSICAL PLANT

No items for Board consideration

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Appoint Jeffrey Basile to membership on the Hanover Township Board of Education for the unexpired term of office of Douglas Petty.

Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

E. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)

PRIVATE SESSION