

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – April 27, 2021

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Pet Bre Mat Win Sha Wil Wri Tog Fur**
2. **SPECIAL PRESENTATIONS**
 - **STUDENT RECOGNITIONS:**
 - **National Patriot’s Pen Essay Contest Award Recipient**
 - **Morris County Superintendents’ Middle School Leadership Award**
 - **Morris County School Boards Association 2021 Unsung Hero Award**
 - **Board Member Recognition**
 - **Public Hearing of the Proposed 2021-2022 Budget**
3. **APPROVAL OF MINUTES**
 - Regular Public Meeting** **3/23/21**
4. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
5. **SUPERINTENDENT'S REPORT**
 - **Public Hearing of the Proposed 2021-2022 Budget**
6. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT’S REPORT**
 - **Curriculum Update**
7. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum & Instruction**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - *Travel Report*
 - *Delegate Reports*
8. **PUBLIC COMMENTS (Agenda Items Only)**
9. **BOARD ACTIONS**
10. **MOTION TO CONVENE IN EXECUTIVE SESSION**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
 - **Board Calendar** **(SF)**
13. **ADJOURNMENT**
14. **PRIVATE SESSION**

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Amanda Araneo	Speech Language Specialist	9/1/21

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

2. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Lauren Baranek	Teacher of Mathematics	9/1/21

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

3. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Jacqueline Begyn	Teacher of Mathematics	9/1/21

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

4. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Christine Kerins	Speech Language Specialist	9/1/21

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

5. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Deja Perpignan	School Counselor	9/1/21

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

6. Accept, with regret, the resignation of Kimberly Haynes, Special Education Aide, Bee Meadow School, effective 5/7/21, for personal reasons.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

7. Approve a leave of absence for Employee ID# 3570, effective 4/12/21 through 4/23/21.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

8. Approve a leave of absence for Employee ID# 2360, effective 4/12/21 through 5/21/21.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

9. Approve the appointment and salaries of tenured teaching staff members for the 2021-2022 school year, in accordance with the Board/HTEA Agreement, as per **Attachment “A”**.

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

10. Approve the appointment and salaries of non-tenured teaching staff members for the 2021-2022 school year, in accordance with the Board/HTEA Agreement, as per **Attachment “B”**.

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

11. Authorize the following tuition reimbursement applications for the **2021-2022** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Jennifer Baggot	6
Laura Cafaro	18
Kim Gibbs	5

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

12. Appoint Scott Rahner for temporary/provisional employment as a special education (resource center) teacher during the district’s Extended School Year Program from June 28, 2021 to August 4, 2021 at a rate of \$52 per hour for 2.5 hours per day, including 1 additional day for preparation of progress reports. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

13. Appoint Nicole Stanton for temporary/provisional employment as a special education (resource center) teacher during the district’s Extended School Year Program from June 28, 2021 to August 4, 2021 at a rate of \$52 per hour for 2.5 hours per day, including 1 additional day for preparation of progress reports. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law, and certification.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

14. Appoint Bethany Swift for temporary/provisional employment as a special education (resource center) teacher during the district's Extended School Year Program from June 28, 2021 to August 4, 2021 at a rate of \$52 per hour for 2.5 hours per day, including 1 additional day for preparation of progress reports. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

15. Approve the following staff members for extra compensation assignments as coaches for Spring Sports for 2021:

Spring Sports:

Baseball.....Chris BeckerStep 3
 Softball.....Jeff McCarthyStep 1
 Track & Field.....Kayte Dietrich.....Step 3
 Track & Field.....Joe AquinoStep 3
 Track & Field.....Jennifer PilchmanStep 3

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

16. Approve the following individuals as volunteer assistant coaches for Spring Sports for 2021:

Officer Tim Franks- Volunteer Assistant Baseball Coach
 Alissa Iloncai- Volunteer Assistant Track Coach

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

17. Approve the following person for re-employment in the Hanover Township School Age Child Care Camp HTSACC 2021 as Program Supervisor. Position will be 40 hours per week, expected, from June 28 – August 13, 2021. Position will be hourly with additional as-needed planning and training hours to begin April 28 through June 27, 2021 and again from August 16 – 30, 2021 for clean-up and re-cap.

Name	Position	Hourly Wage
Noelle Congero	Camp Program Supervisor	\$23.00/hr

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

18. Acknowledge that there were no student suspensions as reported by the school principals for the month of March 2021.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

19. Acknowledge that there were no incidents of Harassment, Intimidation and Bullying for the period ending April 23, 2021.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of March 2021:

<u>School</u>	<u>Date</u>
Memorial Junior School	3/23/21
Bee Meadow School	3/9/21
Mountview Road School	3/9/21
Salem Drive School	3/11/21

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of March 2021:

<u>School</u>	<u>Date</u>
Memorial Junior School	3/30/21
Bee Meadow School	3/11/21
Mountview Road School	3/22/21
Salem Drive School	3/29/21

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

3. Approve the Director of Special Education’s recommendation to contract with Learn Well to provide bedside instruction to Student #2203068, at a cost of \$49 per hour for up to 10 hours per week, effective 3/18/21 until the student is medically cleared.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

4. Approve the Director of Special Education’s recommendation for Student CST #21-14 to continue to attend the P.G. Chambers School for the 2021 ESY and 2021-2022 School Year, at a total cost not to exceed \$89,880. (Tuition for ESY is \$12,840. Tuition for the 2021-2022 school year is \$77,040.)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

5. Approve the purchase of IXL Learning for Math, ELA, Science and Social Studies for the period of May 1, 2021 through July 1, 2024 for a total cost of \$68,716.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

6. Adopt textbooks and resources for all grades, for the 2021-2022 school year as per Attachment “C”.

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

7. Approve the Language Arts Literacy List of Books for the 2021-2022 school year as per Attachment “D”.

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

8. Approve the 5 Year Curriculum Evaluation Plan 2020-21 – 2024-25, as per **Attachment “E”**.

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

9. Adopt courses of study and curriculum guides for the 2021-2022 school year in accordance with N.J.A.C. 6:8-3.5 as per **Attachment “F”**.

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

10. Approve the **Danielson Framework Evaluation System** for Teachers using the Frontline Platform for the 2021-2022 school year.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

11. Approve the **Multidimensional Principal Performance Rubric (MPPR) Evaluation System** for Administrators using the Frontline Platform for the 2021-2022 school year.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

12. Approve the following field trips for Hanover Township School Age Child Care, Camp HTSACC 2021:

1. Bee Meadow Pool, Whippany, NJ

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2020-21 Budget, **Attachment “G”**.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 3/30/21	\$ 877,080.70
Payroll 4/15/21	\$ 928,000.26
Bills & claims 3/24/21 - 4/27/21	\$1,285,891.02

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

3. Accept the certification of the Business Administrator/Board Secretary that as of 3/31/21 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

4. Certify that as of 3/31/21 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

(ROLL CALL)

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 3/31/21.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

6. Accept additional funding in the amount of \$697.00 for Chapter 192 Compensatory Education. Funding is now a total of \$12,367.00.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

7. Accept the following CRRSA allocations:

ESSER II \$93,507

Learning Acceleration \$25,000

Mental Health \$45,000

and approve the submission of the application to the Department of Education.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

8. Adopt the 2021-2022 Budget as follows:

General Fund \$ 30,375,097

Special Revenues \$ 582,568

Debt Service \$ 312,000

Total \$ 31,269,665

and authorize the Superintendent and the Business Administrator/Board Secretary to implement the Budget pursuant to the policies and regulations of the State Board and this Board of Education.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

9. Approve a General Fund Tax Levy for the 2021-2022 budget, in the amount of \$27,762,437 and a Debt Service Tax Levy in the amount of \$312,000.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

10. Authorize appropriating \$440,186 Budgeted Fund Balance to reduce the General Fund Tax Levy for the 2021-2022 school budget.

Pet Bre Mat Win Sha Wil Wri Tog Fur Action of the Board

11. Authorize appropriating \$350,000 Capital Reserve to reduce the General Fund Tax Levy for the 2021-2022 school year.

Pet Bre Mat Win Sha Wil Wri Tog Fur

Action of the Board

12. Establish the following maximum annual expenditures for the 2021-2022 school year:

Public Relations	\$ 20,000
Auditor	\$ 42,000
Attorney	\$ 35,000
School Doctor	\$ 21,000

Pet Bre Mat Win Sha Wil Wri Tog Fur

Action of the Board

13. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of \$70,335 for all staff and board members.

Pet Bre Mat Win Sha Wil Wri Tog Fur

Action of the Board

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Authorize a joint transportation agreement with Educational Service Commission of Morris County, New Jersey, to provide pupil transportation services for the 2021-2022 school year.

Pet Bre Mat Win Sha Wil Wri Tog Fur _____
Action of the Board

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

No Items for Board Consideration

E. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)

PRIVATE SESSION