

Hanover Township Public Schools
Review of Reading Instructional Materials
Office of Curriculum and Professional Development

Process:

Please know that you should begin the process by informing the Principal and Director of Curriculum and Instruction of your intent and title of the books. After getting the okay to do so, have the school purchase a few (3 or 4) copies of the book. Please share a copy with the Principal and Director of Curriculum and Instruction. Once those copies have been obtained then the review process begins with submission of review forms from at least three teachers (see form below) and one should be a Grade Level Chair and/or the Area Coordinator. Please also consider having a Library Media Specialist review in addition to the three teachers. All questions need to be fully researched and answered by each teacher individually. The complete reviews should be submitted to the Director of Curriculum. The text will be reviewed along with the submissions. If the process continues, then it goes to the Board of Education Curriculum Committee for review. The submitted documents and book will be reviewed by the Board of Education for approval. A purchase of multiple copies of an approved book needs to be budgeted ahead of time. Therefore, a conversation re: the budgeting of these materials needs to occur during budgeting time with the Principal and may delay the purchase based on the approved budget.

See Form Below

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Instructions: Please provide a detailed review of the reading instructional material by answering to the following questions. Feel free to type directly to the form and submit the form electronically. Approval of the text will be made after receiving multiple reviews (minimum of three). The Board of Education will issue final approval.

Overview of Material:

1. Name of Reviewer:
2. Title of text, Author, Publisher, Copyright Date:
3. Names of two additional (comparable) texts considered in addition to text being submitted:
4. Targeted audience. Is it recommended or required (grade level, select group of students, etc.)?
5. Has the text been recommended by the CCSS as an exemplar text?
http://www.corestandards.org/assets/Appendix_B.pdf
6. List at least two peer schools that currently use the text. If none please indicate:
7. List any reputable published reviews and awards received (i.e. Kirkus Review, Newbery Award).
8. Connection to Educational Objectives:
 1. Provide a brief overview of the storyline.
 2. What essential questions will be taught?
 3. How will the material be assessed?
 4. How will the text cross curriculums to provide opportunities for interdisciplinary studies?
 5. Does the text meet the CCSS criteria of the Text Complexity using the CCSS: Qualitative Measures Rubric? (Please complete and submit the rubric Attachment A). For additional information visit http://www.corestandards.org/assets/Appendix_A.pdf

Relevance to Student Needs:

1. What relevant background knowledge should students have as they read the text?
2. Is the text suited for the maturity level of the students for whom it is intended?
3. Does the storyline carry messages of bias that may be obvious or subtle?
4. List specific examples (page and quote) of language within the text that a student or parent may consider as having an offensive overtone.