

Hanover Township Public Schools
Office of Curriculum and Professional Development

To: Teachers, K-8
From: Aaron Wasserman, Director of Curriculum
Date: September 2017
Re: Curriculum Communication

Communication is paramount when sharing ideas and aligning curriculum. Monthly Curriculum Communication forms will continue to inform curriculum development, program implementation, and evaluation throughout the district. This tool provides basic information that focusses grade levels, subject areas and special subject area programs. It also serves as an artifact or Curriculum Communication Notebook which is an important feature for monitoring and the New Jersey Quality Single Accountability Continuum (NJQSAC) Report. As teachers include the New Jersey Core Curriculum Content Standards and New Jersey Learning Standards (NJLS) (replacing the CCSS) in both lesson planning and curriculum mapping the monthly Curriculum Communication documents memorialize both the immediate and long range planning process.

Forms will be submitted electronically. Please log into the “Faculty and Staff” section of the website. A link titled *Curriculum Communication (Elementary, Elementary Special Subject Area, MJS, and MJS Applied Arts)* can be found in this section of the page. A video tutorial on how to label, share, and complete the documents has also been posted. Please share the information by emailing curriculum@hanovertwpschools.org. The information should also be shared with you building principal by typing in their email and you may share the information with your grade level/subject area colleagues by typing in your team members in their respective schools.

Elementary Heading of Curriculum Communication

Example: Grade (subject for applied arts teachers), School, Month,
Grade Level Model - Grade 3, MTV, September
Subject Area Model – Art, MTV, September

Middle School Heading of Curriculum Communication

Example: Teacher, Month, Grade Subject
Model: Smith, September, 6th Grade Language Arts

*These dates are posted on the *Curriculum and PD* Google Calendar

Please take personal responsibility to complete this information in a timely way. Reminders will be sent if not submitted by the due date.

2017-2018 Curriculum Communication Due Dates

<u>Month(s)</u>	<u>Due Date</u>
September	September 29, 2017
October	October 31, 2017
November	November 30, 2017
December	December 21, 2017
January	January 31, 2018
February	February 28, 2018
March	March 29, 2018
April	April 30, 2018
May/June	May 31, 2018

c. District Administrators

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