

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – April 28, 2020

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement
 - Flag Salute
 - Roll Call
 - Fur Pet Bre Yan Mat Win Sha Azz Tog
2. **SPECIAL PRESENTATIONS**
 - **Public Hearing of the Proposed 2020-2021 Budget**
3. **APPROVAL OF MINUTES**
 - Regular Public Meeting 2/25/20
4. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
5. **SUPERINTENDENT'S REPORT**
 - **Public Hearing of the Proposed 2020-2021 Budget**
6. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
 - **Curriculum Update**
7. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum & Instruction**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - *Travel Report*
 - *Delegate Reports*
8. **PUBLIC COMMENTS (Agenda Items Only)**
9. **BOARD ACTIONS**
10. **MOTION TO CONVENE IN EXECUTIVE SESSION**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
 - **Board Calendar** (CT)
13. **ADJOURNMENT**
14. **PRIVATE SESSION**

Hanover Township Enrollment
2019-2020

SCHOOL	KDG	1	2	3	4	5	6	7	8	PSD	AUTISTIC	MD1	MD2	MD3	TOTALS	O/Distr	Interg.
Bee Meadow	47	41	48	47	46	58				18	3	7	5		320		
Section:	3	3	3	3	2	3				4	1	1	1		24		
Mountview Road	39	44	33	71	64	59									310		
Section:	2	2	2	4	3	3									16		
Salem Drive	43	45	37	35	45	37									242		
Sections:	3	3	2	2	2	2									14		
Memorial Junior							160	150	163					5	478		
Sections:							9	10	10					1	29		
March 31, 2020	129	130	118	153	155	154	160	150	163	18	3	7	5	5	1350	12	10
SECTIONS	8	8	7	9	7	8	9	10	10		1	1	1	1	80		
September 5, 2019	131	131	117	158	154	153	159	150	164	18	3	7	5	5	1355		
September 27, 2019	131	131	117	158	154	153	160	150	164	17	4	2	5	4	1350		
October 15, 2019	132	131	117	158	154	153	160	150	164	15	4	4	5	4	1351		
October 31, 2019	132	131	117	158	154	153	160	150	164	15	4	4	5	4	1351		
November 27, 2019	131	130	118	156	154	154	160	150	165	15	4	4	5	4	1350		
December 20, 2019	131	129	119	154	154	154	160	150	164	15	3	4	5	4	1346		
January 31, 2020	129	130	117	153	153	155	160	150	164	18	3	5	5	4	1346		
February 28, 2020	129	130	118	153	155	155	160	150	163	18	3	7	5	5	1351		
March 31, 2020	129	130	118	153	155	154	160	150	163	18	3	7	5	5	1350		
April 30, 2020															0		
May 29, 2020															0		
June 23, 2020															0		

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Gabriella Bracho	Elementary School Teacher	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

2. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Laura Cafaro	Elementary School Teacher	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

3. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Diana D'Addozio	Learning Disabilities Teacher Consultant	10/25/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

4. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
George Dakak	Teacher of Social Studies	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

5. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Richard Gathen	Elementary School Teacher	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

6. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Claire Herman	Health and Physical Education Teacher	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

7. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Danielle Martucci	Elementary School Teacher	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

8. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Michelle Rizzo	School Social Worker	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

9. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Joshua Rockland	Teacher of Art	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

10. Approve appointment to tenure for the following staff member(s):

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Briana Romaniello	Elementary School Teacher	9/1/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

11. Accept with regret the resignation of Donna Cornine, Secretary to the School Nurse, Bee Meadow School, effective 7/1/20, for the purpose of retirement.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

12. Approve an extension of a leave of absence, for Krista Mittler, Language Arts/Reading Teacher, Memorial Junior School, *currently approved through 5/1/20*, to be effective **through 6/30/20**, with and without pay (depending on availability of accrued sick and personal days), consistent with the terms of the Family Medical Leave Act, NJFLA and in accordance with the Agreement between the Board and the HTEA.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

13. Appoint Christine Selitto to the position of part time (.69 FTE) Special Education Aide, Salem Drive School, at a salary of Step 3, \$14,647, prorated, effective 3/9/20 to 6/30/20, in accordance with the Agreement between the Board of Education and the HTEA.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

14. Approve the appointment and salaries of tenured teaching staff members for the 2020-2021 school year, in accordance with the Board/HTEA Agreement, *with actual 2020-2021 salaries to be determined upon the conclusion of negotiations between the Board and the HTEA*, as per **Attachment "A"**.

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

15. Approve the appointment and salaries of non-tenured teaching staff members for the 2020-2021 school year, in accordance with the Board/HTEA Agreement, *with actual 2020-2021 salaries to be determined upon the conclusion of negotiations between the Board and the HTEA*, as per **Attachment "B"**.

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

16. Authorize the following tuition reimbursement applications for the **2019-2020** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Rebecca Tsihlas	3

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

17. Approve to allow the following Whippany Park High School students enrolled in *Tomorrow's Teachers*, to complete field course requirements at **Mountview Road School**:

Student	Cooperating Teacher
Lauren Zarras	Ashling McNally
Julia Levis	Kristen Kubala
Emily Marino	Cori Padavano

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

18. Approve to allow Alyssa Colavito, a student at St. John's University, to complete a 20 hour observation at Bee Meadow School. The cooperating teacher will be Lisa Healy.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

19. Authorize Meghan Schenk, Special Education Teacher at Memorial Junior School, to complete a 240 hour practicum at Bee Meadow and Memorial Junior schools as part of Western Governor's University Masters of Science in Special Education program. Cooperating teachers will be Jennifer Pilchman and Michelle Cordasco, and the overall mentor will be Gregory Margolis, Director of Special Services.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

20. Rescind the previous approval (on 2/25/20) of the following addition(s) to the Substitute List for the **2019-2020** school year:

Bus Driver: Theresa Stella*

* Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

21. Approve the following addition(s) to the Substitute List for the **2019-2020** school year, **effective 3/2/20**:

Bus Driver: Theresa Stella*

* Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

22. Acknowledge the student suspensions as reported by the school principals for the months of February 2020, and March 2020, **Attachment "C"**.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

23. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decisions for the period ending March 13, 2020, **Attachment "D"**.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of February 2020:

<u>School</u>	<u>Date</u>
Memorial Junior School	2/25/20
Bee Meadow School	2/3/20
Mountview Road School	2/3/20
Salem Drive School	2/28/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of February 2020:

<u>School</u>	<u>Date</u>
Memorial Junior School	2/28/20
Bee Meadow School	2/20/20
Mountview Road School	2/10/20
Salem Drive School	2/25/20

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

3. Approve the Director of Special Education's recommendation to contract with Bergen County Special Services to provide staffing and administrative oversight for the district's Autism class program for the 2020 Extended School Year and the 2020-2021 regular school year. The total cost shall not exceed \$465,930 (\$423,573 for the regular school year and \$42,357 for the Extended School Year).

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

4. Approve the Director of Special Education's recommendation for a psychiatric evaluation on Student CST #2-20 by Platt Psychiatric Associates, LLC at a fee not to exceed \$825.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

5. Approve the Director of Special Education's recommendation for Student CST #21-14 to continue to attend the P.G. Chambers School for the 2020 ESY and 2020-21 School Year. Tuition for the ESY Program which begins July 6-August 14 will be \$11,701.80. Tuition for the 2020-21 school year will be \$70, 210.80.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

6. Adopt textbooks and resources for all grades, for the 2020-2021 school year as per **Attachment "E"**.

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

7. Approve the Language Arts Literacy List of Books for the 2020-2021 school year as per **Attachment "F"**.

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

8. Approve the 5 Year Curriculum Evaluation Plan 2020-21 – 2024-25, as per **Attachment "G"**.

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

9. Adopt courses of study and curriculum guides for the 2020-2021 school year in accordance with N.J.A.C. 6:8-3.5 as per **Attachment "H"**.

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

10. Approve the following field trip for Hanover Township School Age Child Care, Camp HTSACC 2020:

- a. Florham Park Roller Rink – Florham Park, NJ

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

11. Note the name change for previously approved trip for Rebounderz in Edison, NJ. Venue is in the process of changing its name to **Revolution Action Park**.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

12. Approve the following DJ vendors for Hanover Township School Age Child Care, Camp HTSACC 2020 for the Family Picnic. Vendor will provide Certificate of Additional Insured:

- b. Horizon Entertainment
c. Infinity Entertainment
d. HDE Entertainment

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2019-20 Budget, **Attachment "I"**.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 2/28/20	\$ 890,404.71
Payroll 3/13/20	\$ 933,651.79
Payroll 3/30/20	\$ 899,838.63
Payroll 4/9/20	\$ 911,591.49
Payroll 4/30/20	\$ 891,211.43
Bills & claims 2/26/20 - 4/28/20	\$1,537,419.72

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

3. Accept the certification of the Business Administrator/Board Secretary that as of 2/29/20, and 3/31/20 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

4. Certify that as of 2/29/20, and 3/31/20 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

(ROLL CALL)

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

5. Accept the report of the Secretary A-148 and the Treasurer's report A-149, for the months ended 2/29/20, and 3/31/20.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

6. Authorize the execution of an agreement between the Board of Education and the Educational Services Commission of Morris County, effective 7/1/20 to 6/30/21, to provide professional support services with personnel or service contractors to the area of non-public IDEA-B, Chapters 192-193, non-public textbooks, non-public technology, non-public nursing and non-public security aid and authorize the School Business Administrator/Board Secretary to execute the contract behalf of the Board.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

7. Approve fees for Camp HTSACC 2020, as per **Attachment “J”**.

Fur	Pet	Bre	Yan	Mat	Win	Sha	Azz	Tog	<u>Action of the Board</u>
------------	------------	------------	------------	------------	------------	------------	------------	------------	-----------------------------------

8. Adopt the 2020-21 Budget as follows:

General Fund	\$ 29,476,003
Special Revenues	\$ 395,239
Debt Service	\$ 324,000

Total \$30,195,242

and authorize the Superintendent and the Business Administrator/Board Secretary to implement the budget pursuant to the policies and regulations of the State Board and this Board of Education.

Fur	Pet	Bre	Yan	Mat	Win	Sha	Azz	Tog	<u>Action of the Board</u>
------------	------------	------------	------------	------------	------------	------------	------------	------------	-----------------------------------

9. Approve a General Fund Tax Levy for the 2020-2021 budget, in the amount of \$27,218,075 and a Debt Service Tax Levy in the amount of \$324,000.

Fur	Pet	Bre	Yan	Mat	Win	Sha	Azz	Tog	<u>Action of the Board</u>
------------	------------	------------	------------	------------	------------	------------	------------	------------	-----------------------------------

10. Authorize appropriating \$400,000 Additional Fund Balance to reduce the General Fund Tax Levy for the 2020-2021 school budget.

Fur	Pet	Bre	Yan	Mat	Win	Sha	Azz	Tog	<u>Action of the Board</u>
------------	------------	------------	------------	------------	------------	------------	------------	------------	-----------------------------------

11. Authorize appropriating \$144,000 Capital Reserve to reduce the General Fund Tax Levy for the 2020-2021 school year.

Fur	Pet	Bre	Yan	Mat	Win	Sha	Azz	Tog	<u>Action of the Board</u>
------------	------------	------------	------------	------------	------------	------------	------------	------------	-----------------------------------

12. Establish the following maximum annual expenditures for the 2020-2021 school year:

Public Relations	\$ 20,000
Auditor	\$ 42,000
Attorney	\$ 35,000
School Doctor	\$ 21,000

Fur	Pet	Bre	Yan	Mat	Win	Sha	Azz	Tog	<u>Action of the Board</u>
------------	------------	------------	------------	------------	------------	------------	------------	------------	-----------------------------------

13. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of \$72,835 for all staff and board members.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Authorize a joint transportation agreement with Educational Service Commission of Morris County, New Jersey, to provide pupil transportation services for the 2020-2021 school year.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

No Items for Board Consideration

E. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)

PRIVATE SESSION